

## TERMINATION SERVICES

The Center is operated as a non-profit community service, supported by the tuition and fees of users. Tuition is a weekly fee that must be paid whether the center is closed or your child/children are absent. It is due and payable the first day your child attends school weekly.

Parent's termination: Parents are required to provide an advance written two week termination notice to the director of W.O.W. Christian Preschool prior to terminating the services. Failure to provide advance notice will result in \$200.00 early termination fee. If two weeks (14 days) is not given, then two weeks pay will be required upon termination. Failure to pay will result in a fee of \$10.00 each day the two weeks has not been made. Therefore, what would be owed is \$200.00 late termination fee, two weeks of tuition and a late payment fee of \$10.00 each day two weeks is not paid.

Please be advised that this is a legal and binding contract and legal actions can be taken if you fail to follow the policy requirements.

I \_\_\_\_\_, agree to provide a two week print first and last name on the line above notice (14 days) prior to terminating my child(s) services. In addition, I understand that if I fail to give two weeks notice, I will be required to pay \$200.00 early termination fee, and tuition for two weeks pay will be required upon termination of services. If I do not to pay I will be responsible for paying a fee of \$10.00 each day I am late paying the two weeks.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_